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Volume 3, Chapter 13

Recruitment Committee

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Recruitment Committee

This committee will develop an overall recruitment strategy for the MDRD Study, including short and long-term recruitment goals for the clinical centers. The committee will assist the MDRD Program Director in monitoring the achievement of these goals at the clinical centers and review the effectiveness of various recruitment strategies used in the study. The committee will coordinate and monitor the effectiveness of national publicity compaigns and provide guidance in the development of recruitment brochures, public service announcement for radio and television and other publicity material to enhance interest in the MDRD Study among eligible patients, physicians and other professionals.

The committee will be responsible for developing and amending prototype Informed Consent documents which will be submitted by clinical centers to their Institutional Review Boards (IRBs). The model Informed Consent documents will be submitted to the MDRD Program Office for approval to insure that they comply with NIH established regulations on the "General Requirements for Informed Consent."

The membership of this committee will consist of three investigators, one of whom will serve as chairman, a representative from the Nutrition Coordinating Center, the Data Coordinating Center, and the MDRD Program Office, and recruitment coordinators from two institutions. Consultant expertise will be available to the committee on an "as needed" basis. The committee will meet at least once between Steering Committee meetings or as deemed necessary by the Chairman.

<u>Recruitment Responsibilities</u>

1. Develop and distribute Referring Physician's Information Handbook.
2. Develop and distribute Recruitment Manual for each clinical center.
3. Develop and distribute pamphlet to advertise study.
4. Develop and distribute Patient Manual.
5. Develop and distribute national press release to announce MDRD Study.

6. Oversee the conduct of Recruitment Coordinator workshops.
7. Develop and distribute public service announcements for radio and television.
8. Develop mechanism(s) to monitor recruitment efforts of each clinical center including establishment of periodic goals during the recruitment phase of the study.

Informed Consent Document Responsibilities

1. Develop and amend prototype Informed Consent documents.
2. Establish procedures for obtaining and reviewing Informed Consent documents from individual clinical centers on year to year basis.