

EXAMPLE TEMPLATE – FOR INFORMATIONAL PURPOSES ONLY

This form is an EXAMPLE only and should not be filled out and sent to the NIDDK Central Repository. If you are interested in requesting biospecimens from your collection stored at the NIDDK Central Repository, please navigate to the 'Requests' tab from the NIDDK-CR Homepage and select "Biospecimen Request".

NIDDK Central Repository – Resources for Research (R4R)

Internal Request Form – Example Template

The following example responses are shown for informational purposes only. Do not copy any of the example responses to populate the request fields.

* = Required Field

Internal Request

Request Name*

ChiDREN - Jan 2014 Data Meeting

Create a nickname for your reference

Request Lineage

Originating Request

Requestor Information

Name*

John Doe

Address*

*123 Main Street
Anytown, US 12345*

Email Address*

john.doe@university.edu

Job Title/Position

Postdoctoral Fellow

Institution Name

University of Anytown

Phone

111-222-3333

Fax Number

111-222-4444

Website

www.university.edu/mylabpage/

Principal Investigator Information

PI Name*

Dr. Jane N. Charge

PI Institution*

Any Place University

Students are not eligible to sign an agreement. Faculty/institutional staff must be listed as the PI and students are other users.

Specimen Shipping Information

Lab Contact Email*

john.doe@university.edu

Shipping address*

*123 Main Street
Anytown, US 12345*

Note: All specimens will be shipped to the above address. Specimens cannot be shipped to a post office box.

Request Details

Study*

(PROBE) A Prospective Database of Infants With Cholestasis

Select the desired studies.

Comments

EXAMPLE: *The DCC would like to request Organ1 biopsy and Organ2 tissue slides be sent from the Fisher repository for an upcoming Data Meeting, Jan 2014 as part of the ChiLDREN Internal2 protocol. These biospecimens are requested as part of the parent ChiLDREN Internal1 study (formerly PXXX), NOT for an ancillary study. See attached excel sheets for list of requested slides. The slides require staining at the Anytown University site so if slides could be shipped by November 30, 2013 that would be greatly appreciated.*

Attachments

Progress Report

Sample List*

Other